

## EXERCISE

### A. Tick (✓) the correct option.

- Which of the following is not the feature of Windows 10?  
(a) Task View button  (b) Windows Store   
(c) Windows Media Centre  (d) Cortana
- Which feature allows you to access your computer by showing your fingerprints or iris?  
(a) Cortana  (b) Windows Hello   
(c) Task View  (d) Snap assist
- The middle area of the \_\_\_\_\_ shows the programs that are open.  
(a) Task View  (b) Notification Area   
(c) Search box  (d) Taskbar
- \_\_\_\_\_ display the latest updates such as news and weather report.  
(a) Shortcuts  (b) Live Tiles   
(c) Start Menu  (d) Universal Apps
- \_\_\_\_\_ are available in four different sizes.  
(a) Start Menu  (b) Live Tiles   
(c) Shortcuts  (d) Universal Apps
- \_\_\_\_\_ app provides minimum and maximum temperature of the current location.  
(a) Alarm  (b) Clock   
(c) Weather  (d) Mail

### B. Fill in the blanks with appropriate words.






- Internet Explorer enables you to search anything on the system or web directly.
- Task Bar is the long horizontal bar present at the bottom of the desktop.
- Recycle Bin stores the deleted files till they are permanently deleted.
- The desired tiles can be pinned to the Start Menu.
- Photos app collects all the photos and videos from our PC.
- Alarm & clock app displays the local time of the current location.

**Recycle Bin, Taskbar, Internet Explorer, Photos, Start, Alarms & Clock**

C. Tick (✓) for the correct statements and cross (X) for the wrong ones.

1. Snap assist allows you to create multiple desktops for different set of applications.
2. Taskbar displays the notifications about the programs running on a computer.
3. Internet Explorer enables us to connect and browse the Internet.
4. Windows 10 allows to display multiple application windows side by side.
5. Tiles are generally available in four different sizes.
6. Shortcut is a small arrow present at the lower left corner of the icon.

D. Match the following.

1.  a. Network
2.  b. This PC
3.  c. Internet Explorer
4.  d. Shortcut Icon
5.  e. Recycle Bin

E. Answer the following questions.

1. Write any three features of Windows 10 that have made it popular.
2. Describe the different parts of the Taskbar.
3. What do you understand by the Start Menu?
4. Write the steps to open multiple windows in Windows 10.
5. What are the four options that appear when you resize a tile?
6. What are shortcut icons? How can you create them?
7. Explain any two universal apps of Windows 10.

Chapter → 3  
Understanding Windows 10

Q) Version of window operating system :-

- 1) ~~Windows 95~~      11) Windows 11
- 2) Windows 98      12) Windows 12 (2023)
- 3) ~~Windows NT~~
- 4) ~~Windows ME~~
- 5) ~~Windows XP~~
- 6) ~~Windows 2000~~
- 7) ~~Windows 7~~
- 8) ~~Windows Vista~~
- 9) ~~Windows 8~~
- 10) ~~Windows 10~~

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1) Explain new features about window 10.

Ans) features of window 10 are :-

(a) Secure and reliable.

(b) New search tool (Cortana)

(c) work on artificial Intelligence concepts.

(d) New themes and Icons etc.

2) Describe the different Parts of the task bar?

Ans) Parts of task bar are :-

(a) Start button.

(b) Search box.

(c) Task view button.

(d) Notification Area.

3) What do you understand by start button?

Ans) Start button is used to display Programs list available in system.

4) Write the steps to open multiple windows in windows 10.

Ans) Steps to open multiply window at the some time.

(a) Open any two application at the some time. (e.g. ms-word and ms-powerpoint).

(b) Right click on the blank Position of the task bar.

(c) Click on show windows side by side option from the menu.

5) What are the four options that appear when you resize a tile?

Ans) when we resize a tile the four options for size are small, medium, wide and large.

Q) What are shortcut icons? How can you create them?

Ans) A shortcut icon is an icon that allows quick access to open any application.

Steps to create a shortcut for any program are:—

- (a) Select Program.
- (b) Right click on it.
- (c) Select create shortcut option from menu.

Q) Explain any two universal apps of windows 10.

Ans) Universal apps is an integral Parts of the window 10 store.

(a) weather

→ It provide maximum and minimum temperature of location.

(b) Mail

→ It manage our mail account at one place.

(c) Photo

→ It collect all photos and videos from our system.

